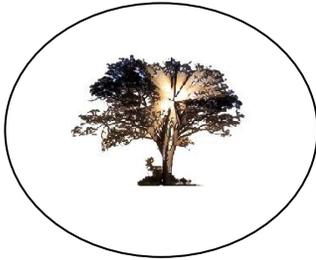


## Logos Christian Academy Job Posting 1-2017



### **Logos Christian Academy** *"Educating For His Glory"*

Logos Christian Academy is a Nonprofit, non-denominational Classical Christian school located in North Casa Grande. Currently serving approximately 70 +/- children, grades K-9+, within Casa Grande and from surrounding cities of Maricopa, Coolidge, and Arizona City.

#### **Part Time Communications/Media Specialist**

**PAY: DOE**

**Job Description:** Communications/Media Specialist

**Primary Function:** The Communications/Media Specialist will be creating and posting, applicable content and materials needed for the marketing functions of the school, under the authority and direction of the Principal and Board of Directors.

The Specialist will demonstrate initiative with creativity but have a level of maturity and humbleness to accept guidance and boundaries that may be implemented to insure an established 'brand' is applicably represented in all content and materials. This position is primarily "work at home" position, so only applicants that are proven to be self-disciplined will be considered.

- Candidate will be making newsletters, editing web content, event flyers and other materials
- Be familiar with a variety of social media avenues.
- Excellent writing/editing and verbal communication skills.
- Relates and works well with other staff members, parents, and community.
- Self-starter, able to work independently, and enjoys creating.
- Humble, and open to guidance or redirection.
- Experience in video creating/editing a bonus, but not required.
- Social Media Marketing education or work experience minimum of 1 year.
- Experienced in using Wordpress or similar format.

#### **HOW TO APPLY**

For a detailed job description or more questions: Pamela Kluth, Board member: (206) 660-7146  
Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to [pskluth@yahoo.com](mailto:pskluth@yahoo.com) This position is open until filled.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted. Please note the selected candidate will be required to submit to criminal records check.